



Order of the Company of Mary Our Lady
PROVINCE OF THE PACIFIC
| Orden de la Compañía de María N.S.

Saint Jeanne de Lestonnac School Faculty Dress Code

Teachers and staff members of Saint Jeanne de Lestonnac are expected to present a professional image in their manner, grooming, and dress. Projecting a positive image that students, parents, colleagues, and the administration can recognize is an important aspect of professionalism. Educators understand the importance of positive first impressions and demonstrate that awareness by wearing professional attire at all times, by practicing impeccable grooming habits, and by selecting accessories that are complimentary rather than distracting. One of Saint Jeanne's maxims is: *The entire school environment educates!*

Individuals who, in their manner, their grooming, or dress, do not meet this expectation will be contacted by the principal to clarify, document, and correct the situation.

Men teachers are expected to wear a dress shirt, dress slacks, and dress shoes.

Women teachers are expected to wear a reasonably modest skirt, dress, or slacks, and any nice top, blouse, or sweater.

Teachers of physical education are expected to change into appropriate attire for the P.E. class and should not wear that same clothing while teaching any other regularly scheduled class.

At any time that teachers or staff represent Saint Jeanne de Lestonnac School and the Sisters of the Company of Mary, e.g., Company of Mary in-services, Diocesan in-services, and workshops held at our school or other schools, WASC team participation, liturgies, etc., the employees are to dress more formally.

Under other circumstances, e.g., a special outdoor study trip, the teacher would contact the principal to approve any change in the regular dress code.

Teachers do not have free dress on free dress day unless the reward is given to everyone.

The following articles of clothing are considered to be too informal to wear under normal school circumstances:

1. Jeans, cargo pants and shorts.
2. Tennis shoes (canvas type shoes are acceptable.)
3. Short skirts (we ask the girls not to exceed 2 inches above the knee, the same for the teachers).
4. Leggings/tights/exercise/yoga pants (permissible with a skirt or a dress).
5. Sweat shirts, t-shirts, tank tops (short-sleeved blouses are permissible).

6. Clingy, tight-fitting or transparent clothing is inappropriate. Necklines should be modestly designed.
7. Sandals, flip-flops.

Athletic wear such as tennis shoes, sweat pants, workout clothing are only appropriate in specifically-approved settings, like physical education class, various school-sponsored study trips and designated special events.

Facial and body piercings are not appropriate. Female teachers should wear no more than a single pair of earrings (one in each ear lobe.)

Cover tattoos at all times!

“Free Dress Days” call for a balance between relaxed and professional attire.

1. If the school dress code permits, jeans may be worn on casual dress days. It is important to choose jeans that fit and look neat, clean and professional.
2. Footwear should be casual and functional for the classroom. Flip-flops and over-worn sports shoes are not an option.